

Avini App Tutorial

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PLEASE NOTE

Before you begin, it is essential to understand what this app is and what it is not. This app is designed to help you manage your Avini business, share links, add notes/tasks, track the progress of new prospects, watch videos, and learn more about Avini products and the Company.

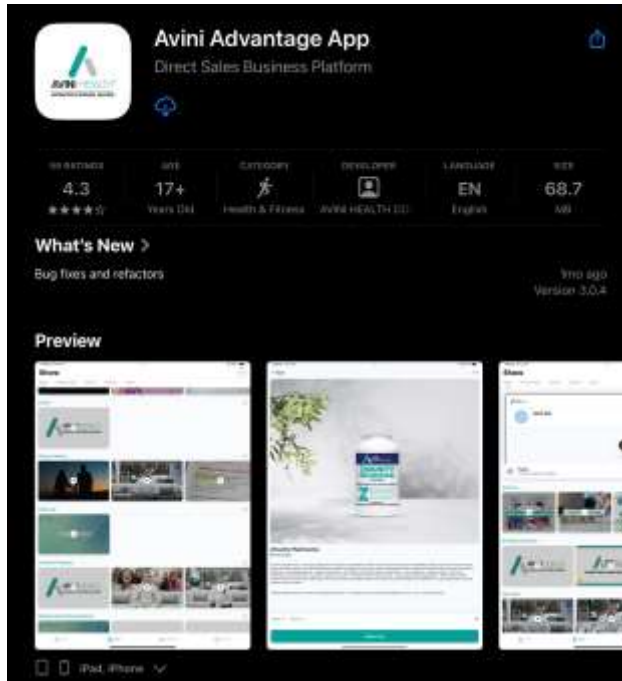
This app is not a method for purchasing products, managing your auto shipping, or accessing your back office, even though you can view it. Please use a computer to access the avinihealth.com website for a better view of your account and its functionality.

Thank you.

Please scroll down to get started.

Installing the Avini App (Links attached)

1. Go to the [Google Play Store](#) or [Apple App Store](#) and search for “Avini App”. Click on “Avini Advantage App” and install the app on your device.



2. Open the Avini Advantage App and click “Sign in with email.”



Sign in with email

3. Enter the email address attached to your Avini Back Office where it says, “Enter your email”. You will soon receive an email with a six-digit code. It may take up to three minutes for the email to arrive. Please check your spam folder if you still can’t see it.

← Back



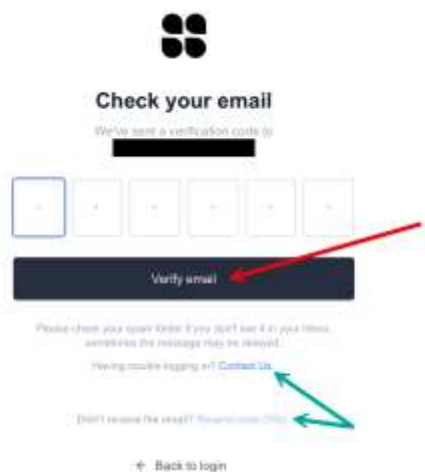
The screenshot shows the Avini Health login page. At the top is the Avini Health logo with the tagline 'ADVANCED PHYSICAL HEALING'. Below the logo is the word 'Login' and a sub-header 'Welcome back! Please enter your details'. There is a text input field labeled 'Enter your email' containing a redacted email address. Below the field is a dark blue button labeled 'Continue with email', which is pointed to by a red arrow. At the bottom, there is a link that says 'Having trouble logging in? [Contact Us](#)'.

4. Go to your email to get the code. Press your finger on the code and highlight it, then copy or write down the code. The “Sign in automatically” button may not direct you to the app, and you may need to open the app manually.



The screenshot shows a screen displaying a six-digit passcode. The text reads: 'Your Avini Health passcode is:' followed by the digits '2 1 6 5 2 6'. Below the digits, it says 'Use this passcode to sign in.' and 'This passcode will expire in 30 minutes.' At the bottom is a dark blue button labeled 'Sign in Automatically'.

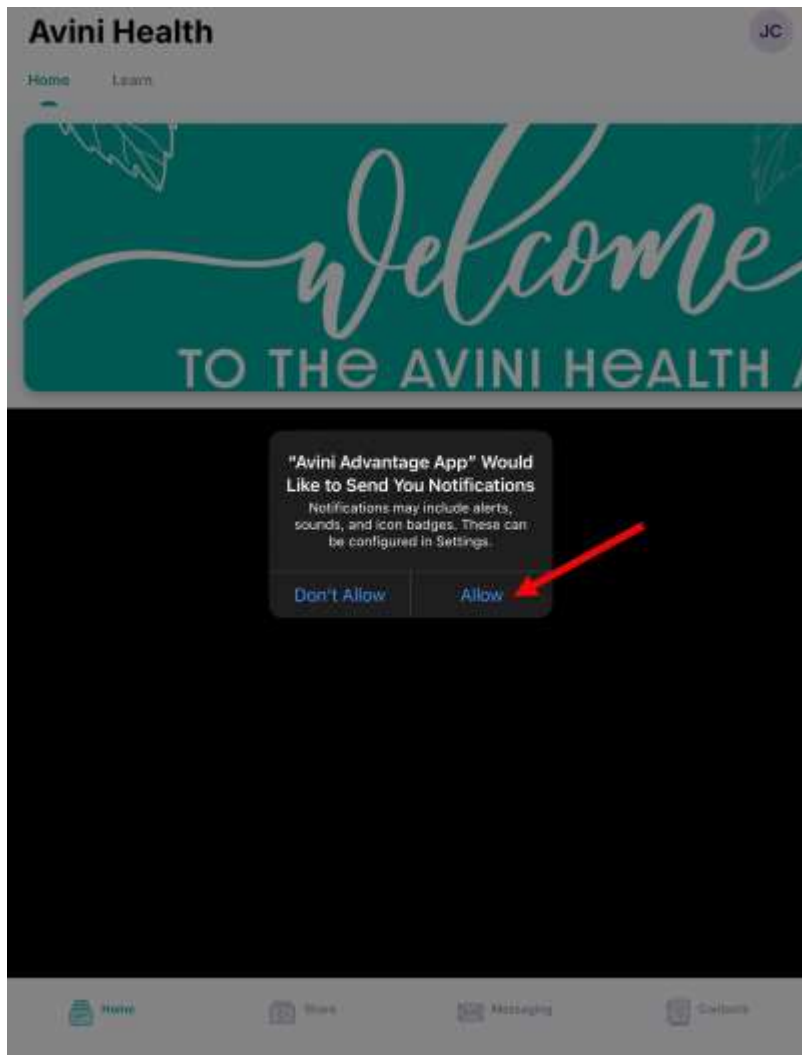
5. Paste or type in the six-digit code and click “Verify email”.



The screenshot shows the 'Check your email' screen. At the top is a logo consisting of four black squares. Below it is the title 'Check your email' and a sub-header 'We've sent a verification code to' followed by a redacted email address. There are five empty input boxes for the verification code. Below the boxes is a dark blue button labeled 'Verify email', which is pointed to by a red arrow. At the bottom, there is a link that says 'Having trouble logging in? [Contact Us](#)' and another link that says 'Didn't receive the email? [Resend code \(30s\)](#)', which is pointed to by a green arrow. At the very bottom is a link that says '← Back to login'.

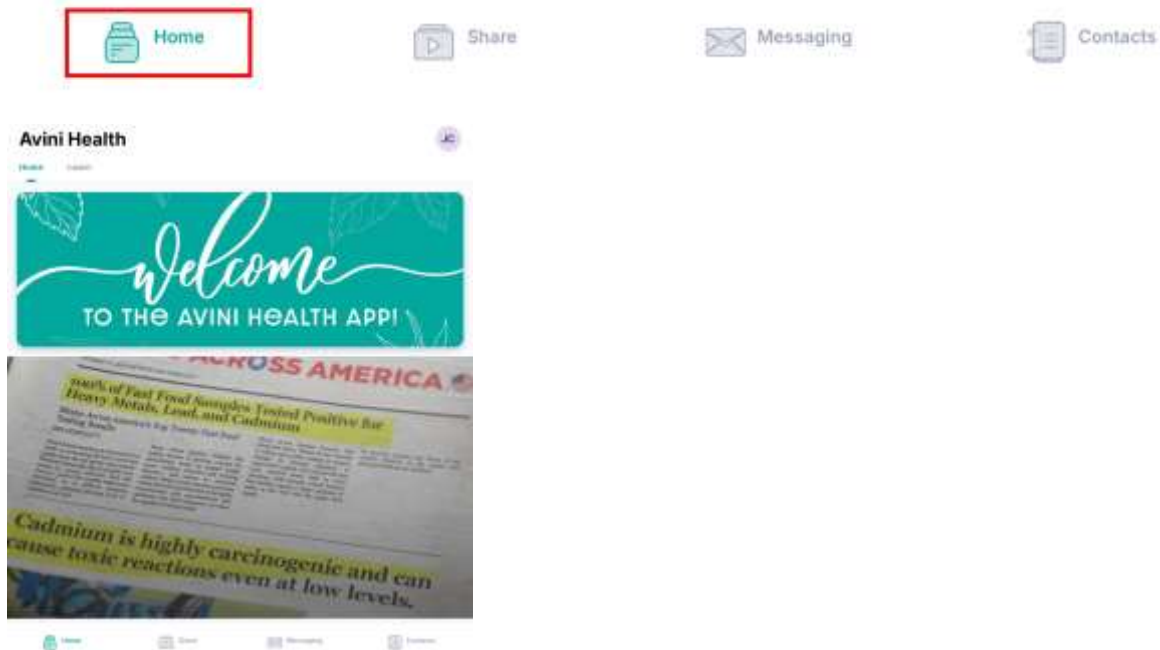
Click “Resend code” if you didn’t receive an email. If you are experiencing issues with logging in, please click “Contact Us,” which will direct you to your email. Explain the issue you are experiencing, hit send, and a ticket will be submitted. A team member will contact you promptly.

6. Click “Allow” when it asks if you would like to be sent notifications



Congrats! You have successfully downloaded the Avini Advantage App and are now ready to track and grow your Avini business on the go. Below is a guide on navigating the Avini Advantage App.

Navigating the Avini Home Page

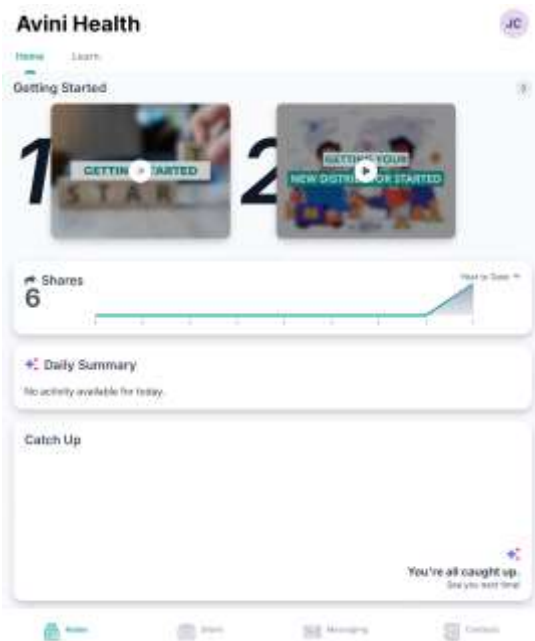


Introduction Video: Learn how environmental toxins affect us in our daily lives.



Regional Event: Sign up for the next Avini’s regional event easily on the app. Just click on the image, then “Register Now”





Getting started: Videos to see how you and your team can get started as distributors.

Shares: Shows you how many shares you’ve made. You can choose today to all time on the upper right-hand side, where it says “Year to Date” with a drop-down arrow.

Daily Summary: Displays your daily activity.

Catch Up: A tab on Everything that shows all scheduled activities on the app.



Recent Activity: Tracks each activity you have completed on the app. Click on the blue name and it will bring you to that contact’s page (covered later in the guide).



Business Links: This will take you to your back office. May have an image like above or be blank.

Home: This will bring you to the Avinihealth.com homepage.

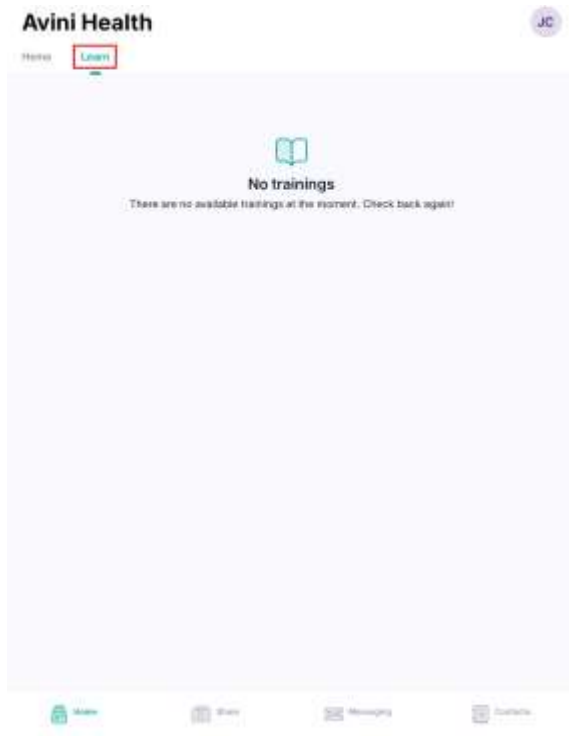
Shop: This will bring you to the Avinihealth.com shop page.

Note: These links will direct you to a mobile version of the website and will not have the same functionality as the desktop version of avinihealth.com. This will be covered later in the “Accessing the Avini Backoffice from the app” section of this guide.



Analytics: Analytics show you how many shares, views, or visitors your page has gotten.

Leaderboard: Counts the number of times a shareable item has been shared. See where you rank compared to other Avini members and compete to have the most video shares. Check out the Q&A for more details



Learn: Whenever we have trainings, they can be found on the learn tab on the homepage.

Below, we will learn how to share Avini links and media.

Navigating the Avini Share page



The Share tab on the app allows you to share videos with new prospects.



How to's: These are the foundational steps for learning how to navigate your Avini business.

Building a Business: This is how you really get off the ground running. Showing you the steps to create a successful business.

First Look: This is where you will get to learn the insights into what makes Avini's products special with Chief Science Officer Rik Dietsch

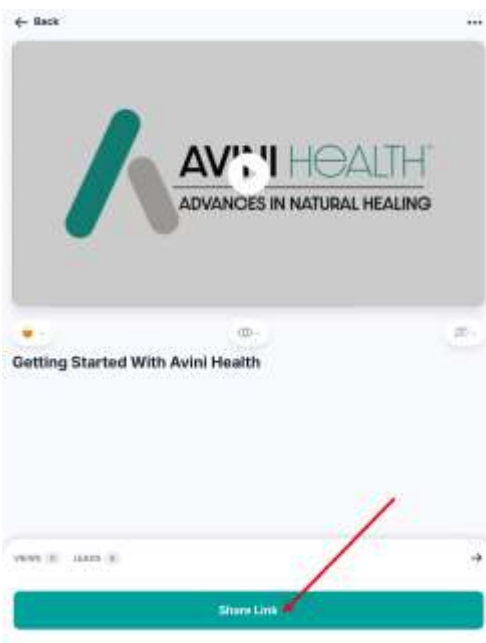


Scroll down a little and you will find monthly newsletters, White papers, and studies for those who like to know the science behind Avini health, as well as product videos in Spanish.

Want a further look into individual products? Go down to “Product Material” to get a detailed look at each product that we have available, including powerful customer testimonials.



Let's take a deeper look at how we can share our Avini videos. For this example, I will share an introductory video with a new prospect who is interested in Avini. To start, click “Share Link.”

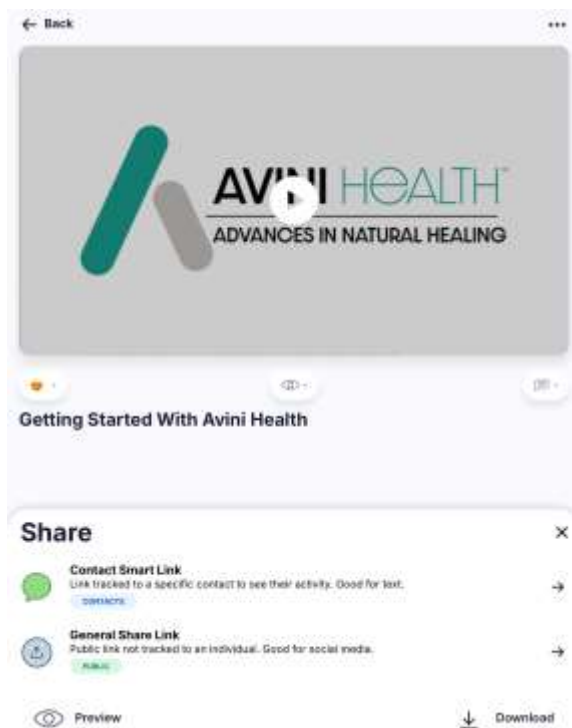


The emoji Icon: Shows the reactions from your viewers.

The eye Icon: This is to see how many videos this video has gotten

The comment Icon: You or your viewers can leave comments on the video, such as a testimonial.

After clicking “Share Link” you will see several options for sharing the video.



Contact Smart Link: Link tracked to a specific contact to see their activity. Good for text messages.

General Share link: Public link that is not tracked to an individual. Good for social media.

Preview: This will show you how the video will appear to the person receiving it.

Download: Take the videos with you on the go by clicking the “download” button

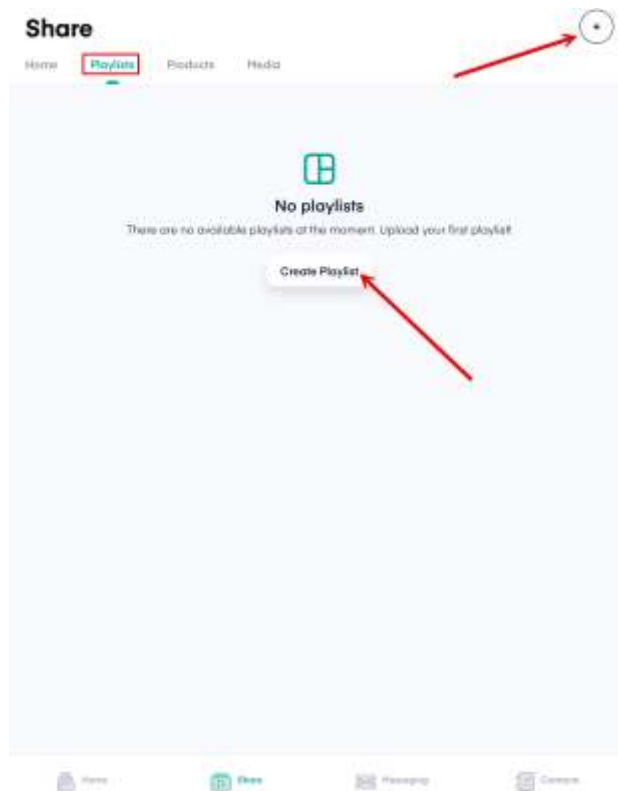
Note: With “Contact Smart Link” If you send a link over and it is not tracking and showing that they saw it, that is because they do not have you as a contact saved on **their** phone.

Apple and Android have had to comply with anti-spam and messaging laws that prevent links from tracking users without opting in. Saving your number on their phone is considered opting in.

Creating a playlist

Now that we know how to share links, let's create a playlist.

1. Press the button that says, "Create Playlist" or click the plus sign on the upper right-hand corner.



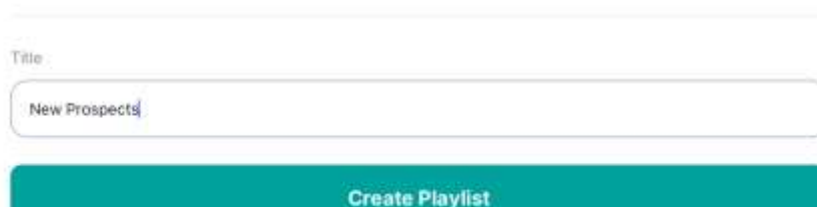
2. Click "Create Playlist".

New Shareable



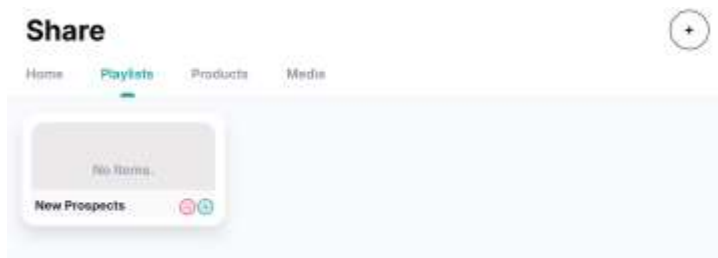
3. Name the playlist, then click "Create Playlist". I am naming mine "New Prospects"

New Playlist



The screenshot shows the 'New Playlist' form. It has a 'Title' label above a text input field. The input field contains the text 'New Prospects'. Below the input field is a large teal button labeled 'Create Playlist'.

It will now show up in the “Playlist” section.



4. Now let's get videos on our playlist. Click “Home” on the “Share” page,

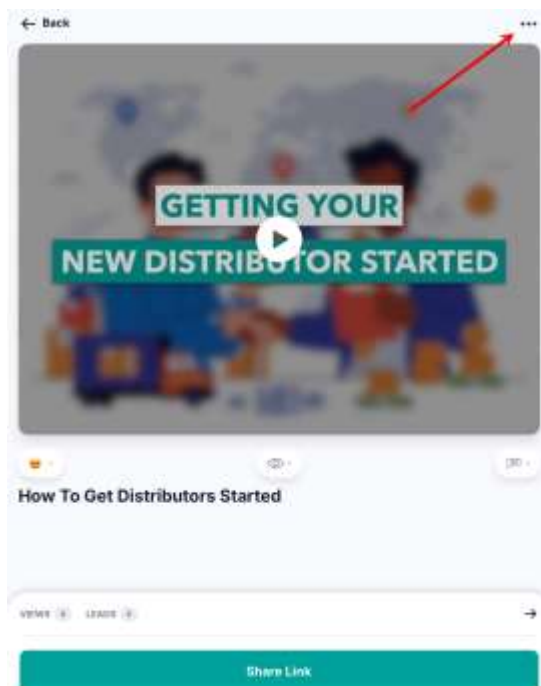


Or click “Share” at the bottom of the screen to get to the share page.



Since my playlist is “New Prospects,” I want to show them how to get started as a distributor.

5. Click on a video you think would interest them in taking a further look into Avini. Once you find a suitable video, click the three dots on the upper right-hand corner.



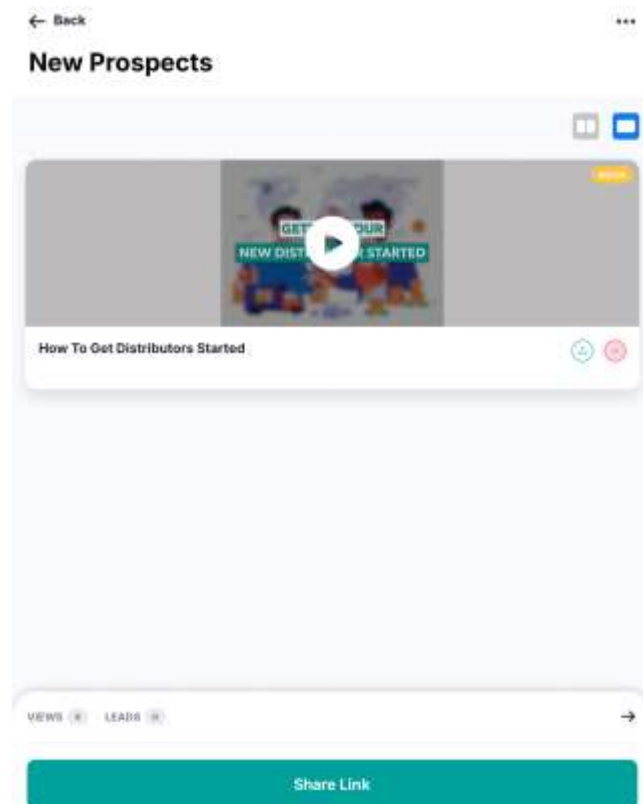
6. Click “Playlists” under where it says “Add To”



7. Click on the playlist you would like to add the video to.



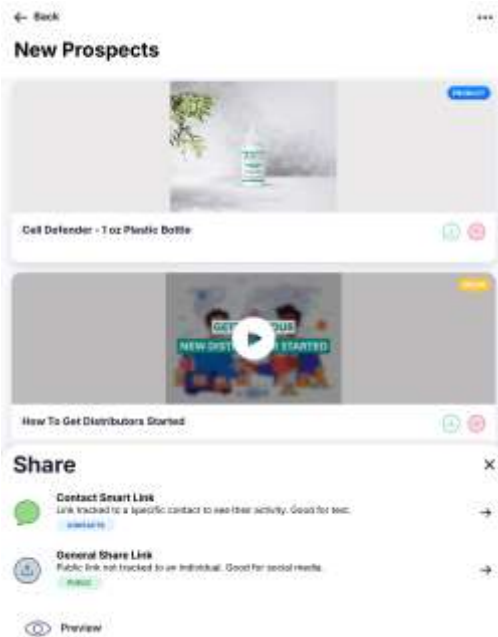
Now the “How to Get Distributors Started” video is on my “New Prospects” playlist.



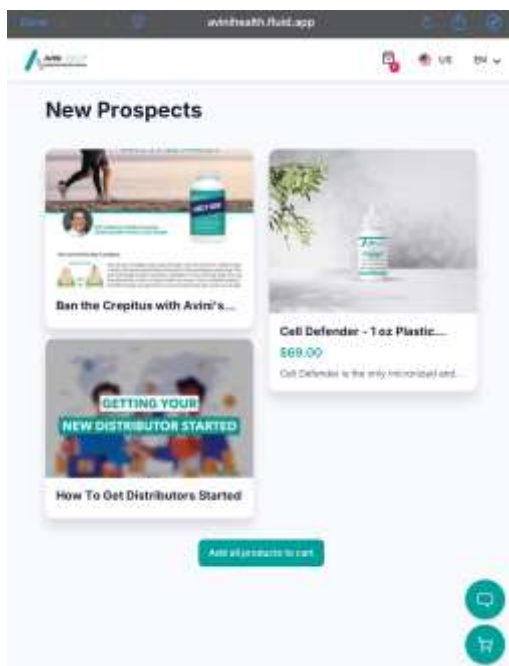
Sharing Playlists

You can add any media from the share page by clicking the three dots in the upper-right-hand corner.

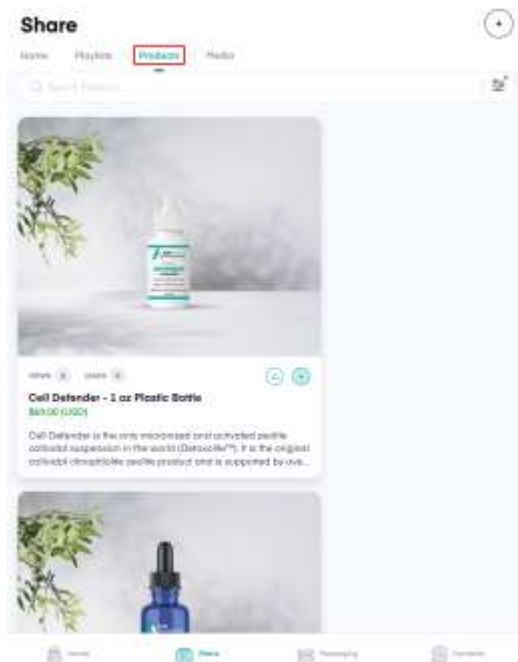
1. Finish adding media to your playlist. For this one, I added “Cell Defender”, “How To Get Distributors Started”, and a study on Plus Motion.



This is what they will see on their side and can click on what interests them:



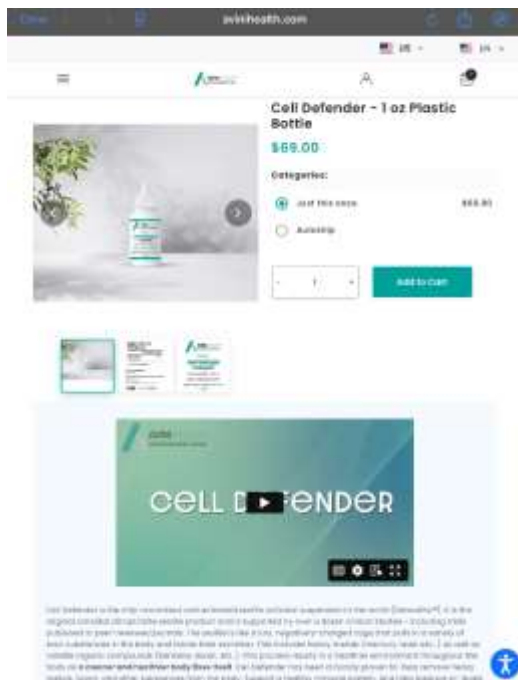
Sharing Products and Media



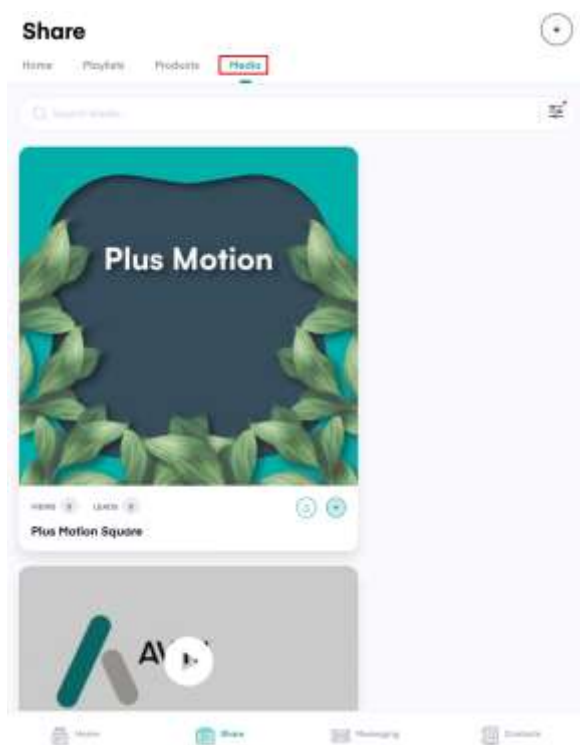
Now, let's say your customer is ready to buy Avini Products, or something pops up, and you think one of our products would help them. You can easily share links with specific products and it will send them right to that product's page.

Note: They may notice the pricing is not wholesale; if they are a distributor, they need to sign in. If you do not see it, you need to log in.





The “Media” page gives more access to Avini videos you won’t want to miss.

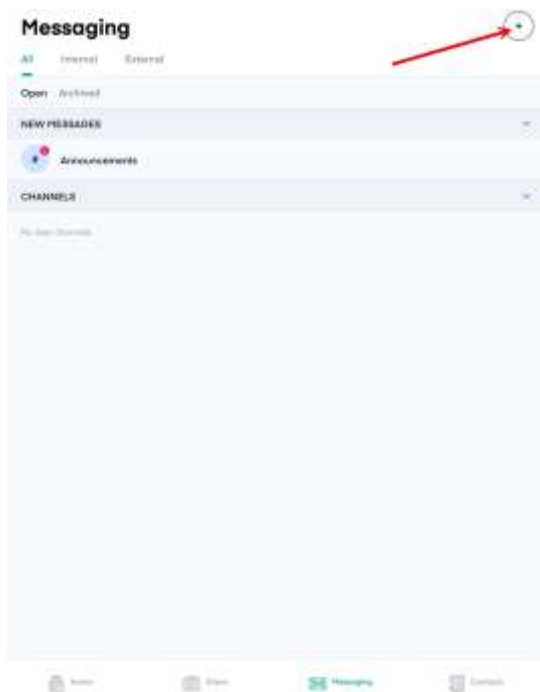


You can also add this to any of the playlists with the three dots on the upper right-hand corner.

Navigating the Avini Messaging Page



This is how you can reach out to other Avini Distributors. Click the “Plus Sign” on the upper-right-hand corner.



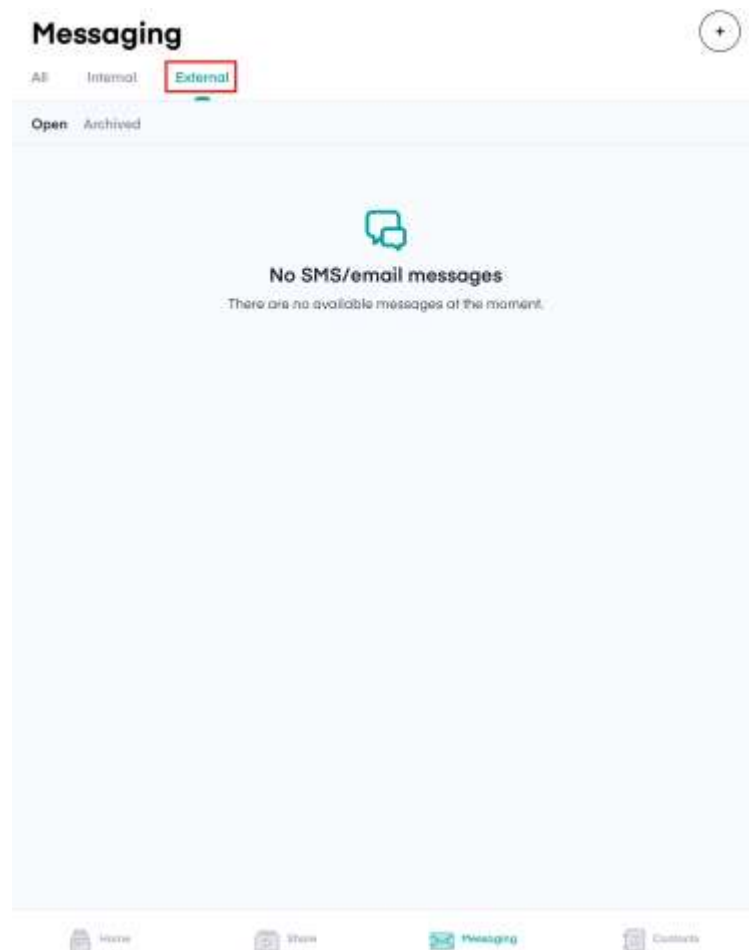
You can send and search for different users you want to send messages to. Click on their name, and it will open a text area.



Once selected, you can start messaging them.



Going back to the “Messaging” page, if you click “External,” that is where you would see messages that were sent to you from other distributors. If you click “Internal” you will see your current active messages with other distributors.



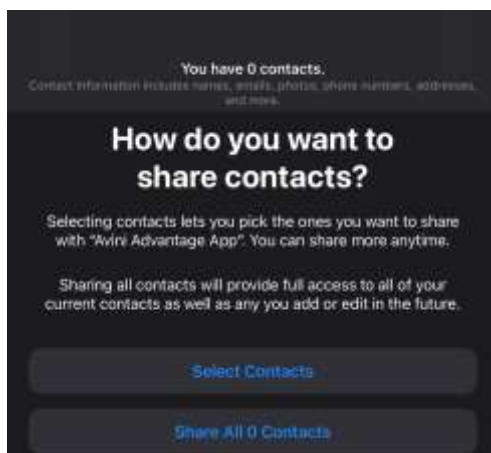
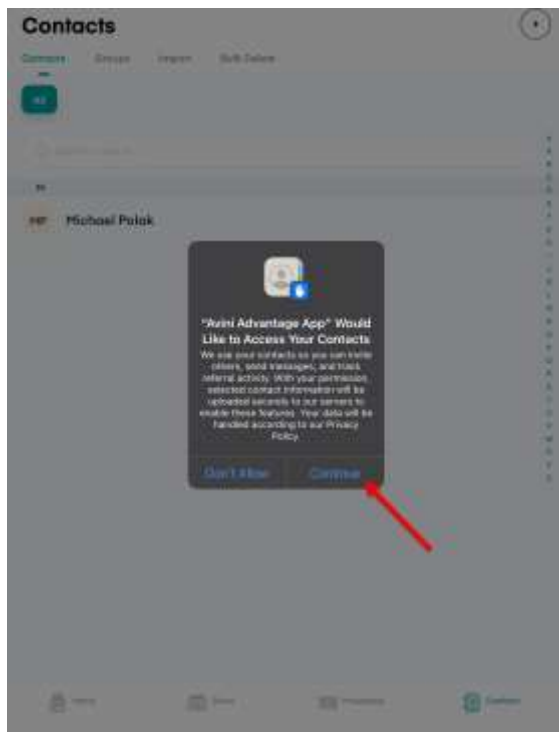
Let's learn how to import, create, and utilize the “Contact” section of the app.

Navigating the Avini Contacts Page

You own your contacts; we do not share or gather their information. Your upline or downline will not be able to see them.



When you click on “Contacts,” the Avini App will prompt you to allow it to access your contacts. Click “Continue” if you would like to, or “Don’t Allow” if you don’t.

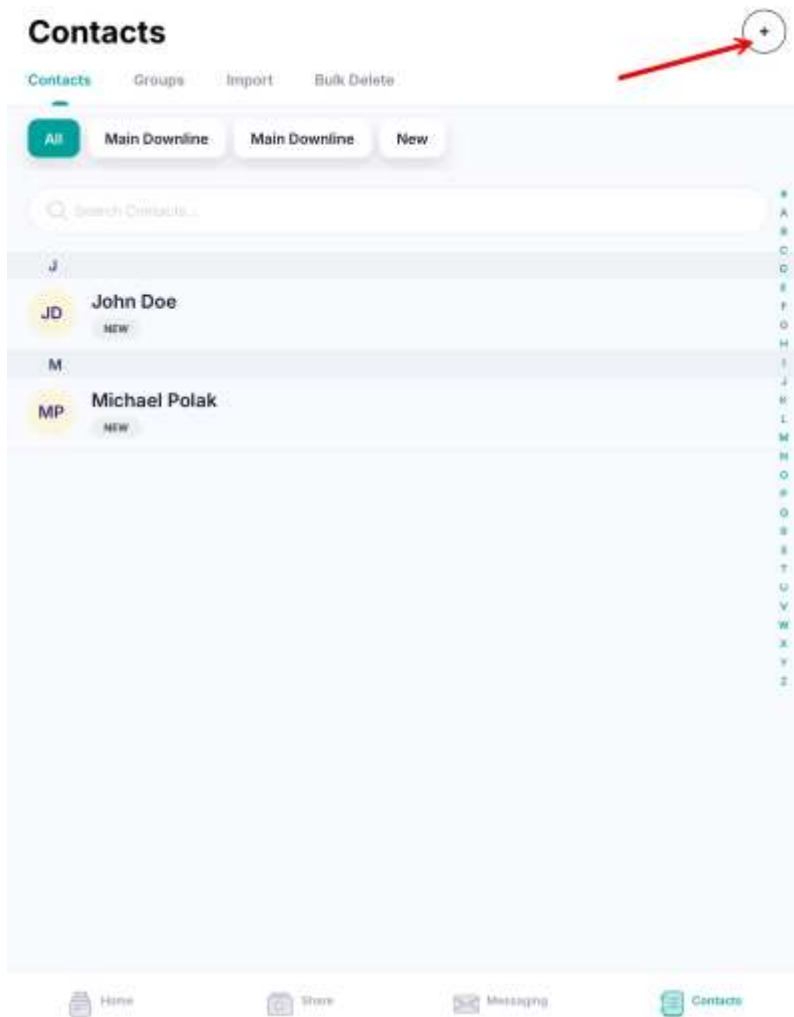


When you click “Continue,” you will have the option to select “Specific Contacts” or “Share All Contacts”.

Creating a New Contact

To create a new contact:

1. Click the plus sign in the top right-hand corner.



2. Click “Create Contact” on the bottom of the screen

Add New



3. Fill out information about your contact and click “Save”

← Back



Upload your profile photo

Profile Information

First Name
John

Last Name
Doe

Primary Email Address
John.doe@gmail.com

Secondary Email Address

Primary Phone Number
123-456-7890

Secondary Phone Number

Address

Country
United States

Address Line 1
1234 Maple St

Address Line 2

Save

Now you can interact with their page. Now you can view their activity, tasks for you to follow up on, Notes, and their profile.

← John Doe

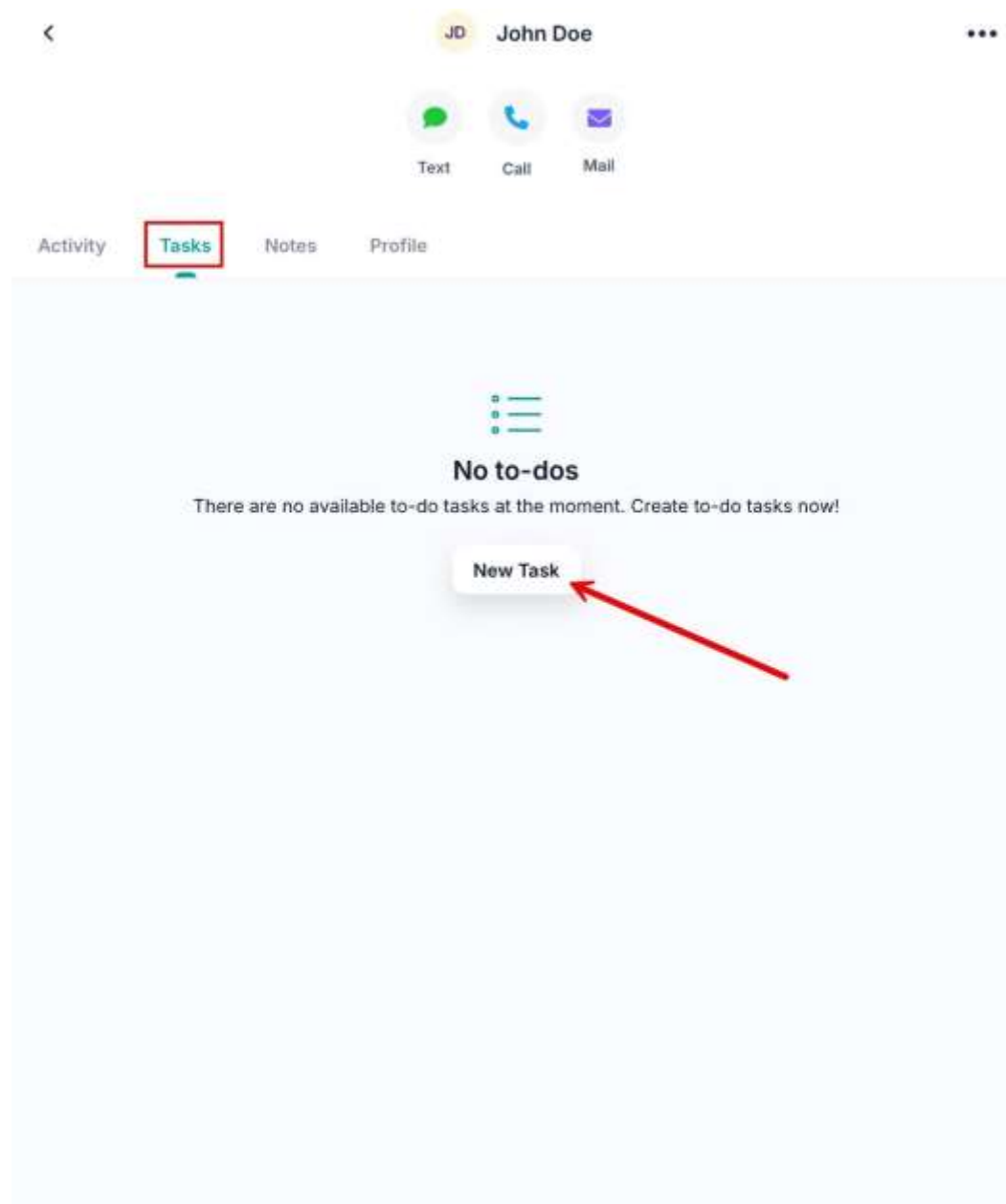
Text Call Mail

Activity Tasks Notes Profile


No Activities
There are no recent activities for John Doe. Start sharing and engaging with John Doe to see activity.

Creating Contact Tasks

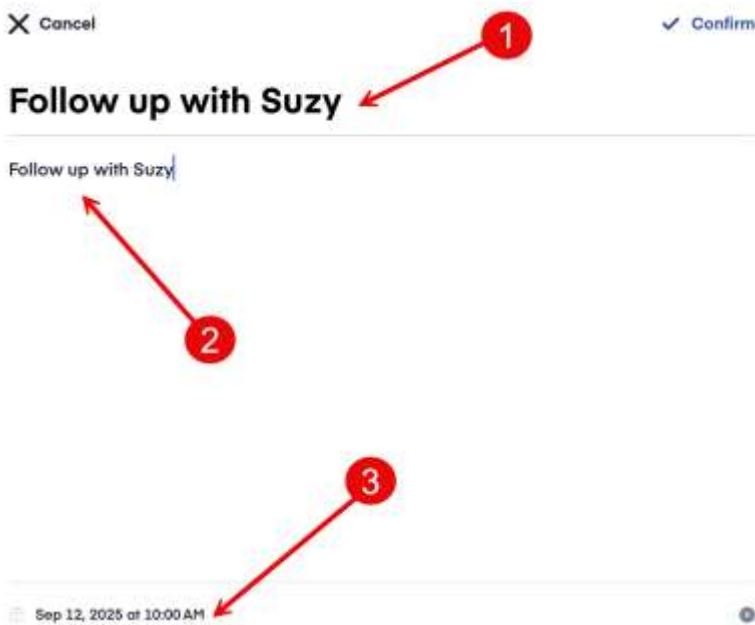
Click the “New Task” button in the middle of the screen



or click the green button on the lower-right-hand corner. *Note:* The green circle shows up once you have one task or note created.

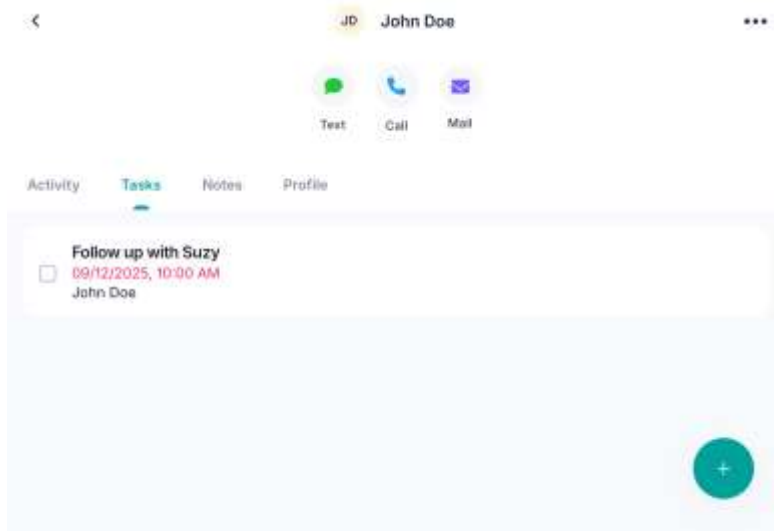


Follow the numbered bubbles to create the task. Bubble one is where you put the title, bubble two is the task description, and bubble three is when the task is due. Click “Confirm” when you are done.



The image shows a task creation form. At the top left is a 'Cancel' button with an 'X' icon, and at the top right is a 'Confirm' button with a checkmark icon. The form has three main input areas, each indicated by a red bubble with a number and an arrow. Bubble 1 points to the title input field, which contains the text 'Follow up with Suzy'. Bubble 2 points to the description input field, which contains the text 'Follow up with Suzy'. Bubble 3 points to the due date input field, which contains the text 'Sep 12, 2025 at 10:00 AM'.

The task was successfully created.

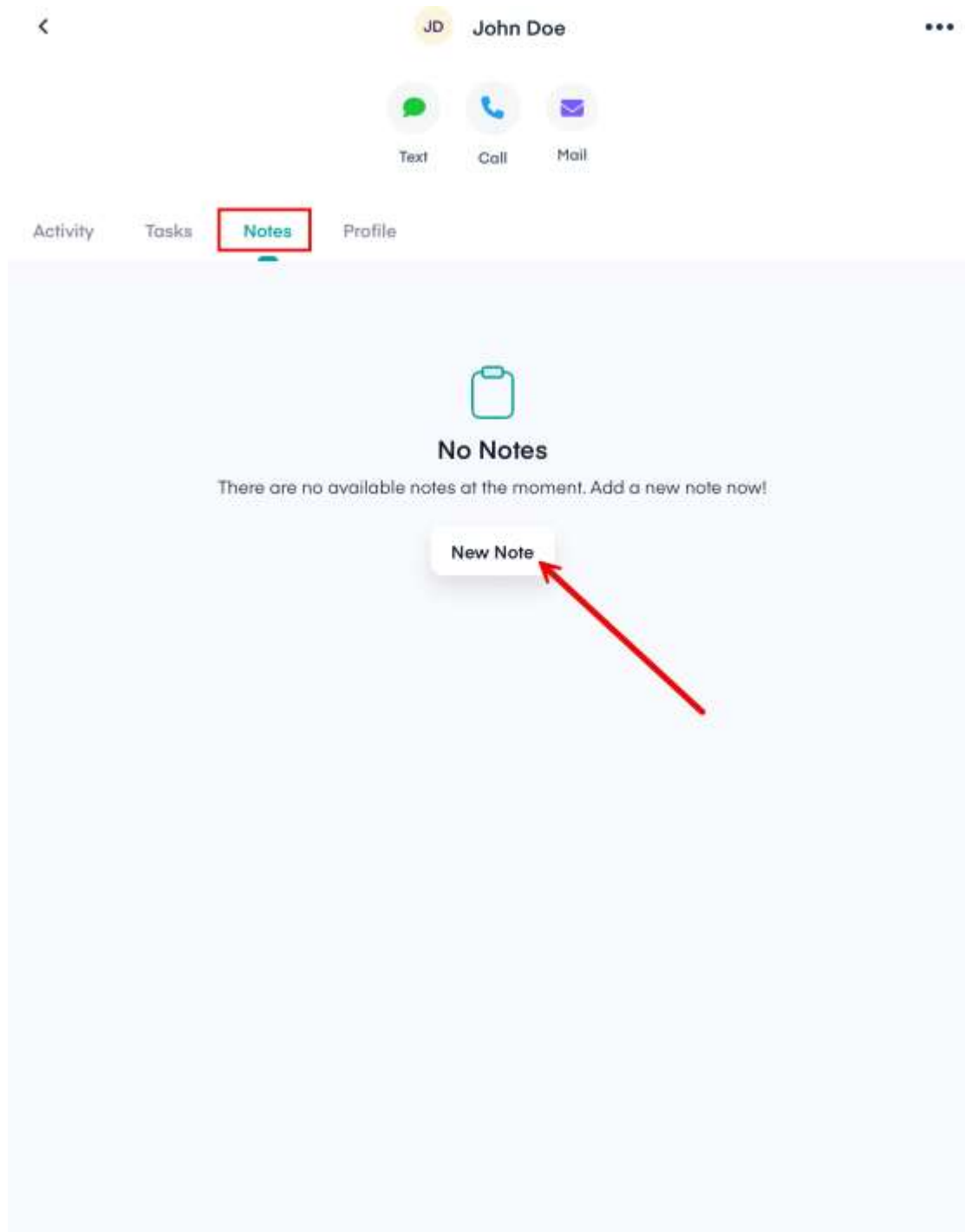


The image shows a task list view. At the top, there is a header with a back arrow, a profile card for 'JD John Doe' with a three-dot menu, and three action buttons: 'Text', 'Call', and 'Mail'. Below the header is a tab bar with 'Activity', 'Tasks', 'Notes', and 'Profile'. The 'Tasks' tab is selected. The task list shows a single task: 'Follow up with Suzy' with a due date of '09/12/2025, 10:00 AM' and the name 'John Doe'. A green circular button with a plus sign is at the bottom right.

Note: Items will be highlighted red if they are overdue.

Adding Contact Notes

Click on “New Note” or the green circle on the bottom-left-hand corner to create a new note.



Please provide the note with a title, description, and any desired attachments. You can even pin the note. Click “Save Note” when you are done.

← Back

🗑️ Delete

Edit Note

Title

Top Distributor

Description

John has been a wonderful addition to the team. Follow up next week to see how his first month has been going.

Attachments

Pin Note

☐

Save Note

<

JD

John Doe

⋮

💬

Text

☎️

Call

✉️

Mail

Activity

Tasks

Notes

Profile

September 11, 2025

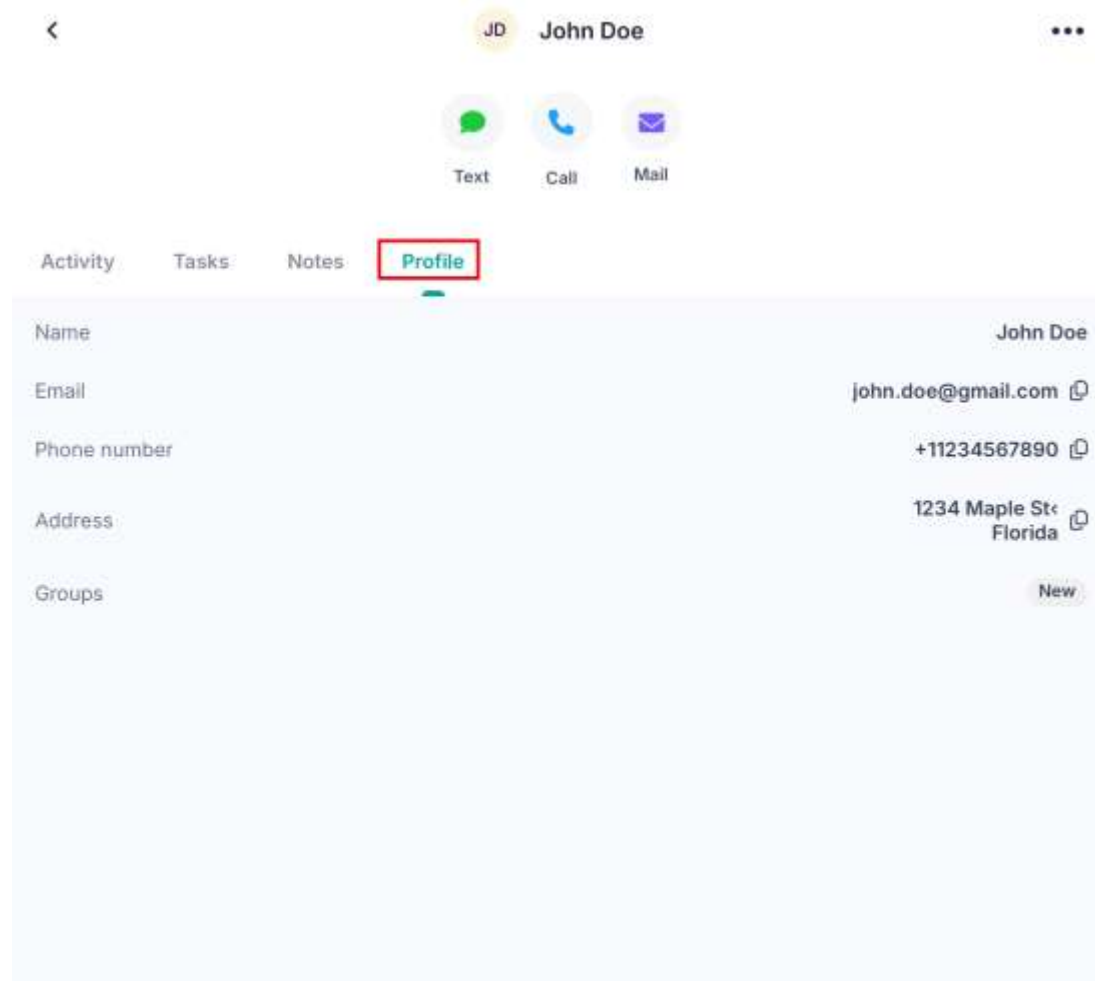
Top Distributor

John has been a wonderful addition to the team. Follow up next week to see how his first month h...

September 11, 2025

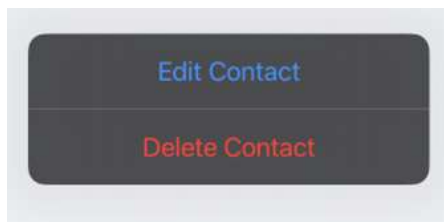
Contact Profile

The “Profile” section is a quick overview of the contact’s information can easily be copied.

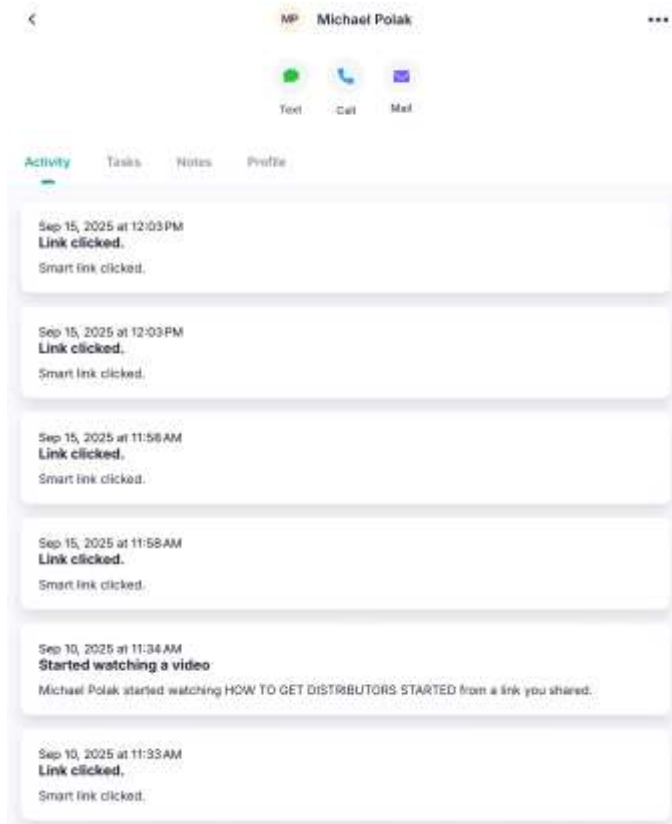


Editing or Deleting a Contact

On any section of the contacts page, press the three dots on the upper-right-hand corner to edit or delete a contact.



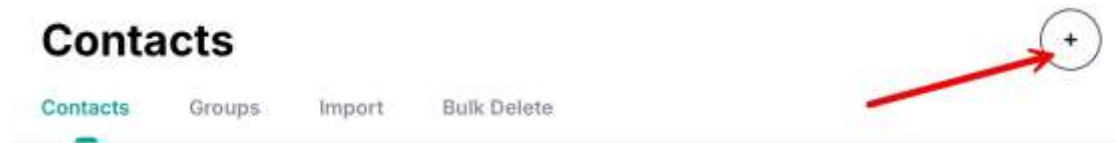
What a typical contact's activity looks like after they've engaged with a videos that are shared with them.



Groups

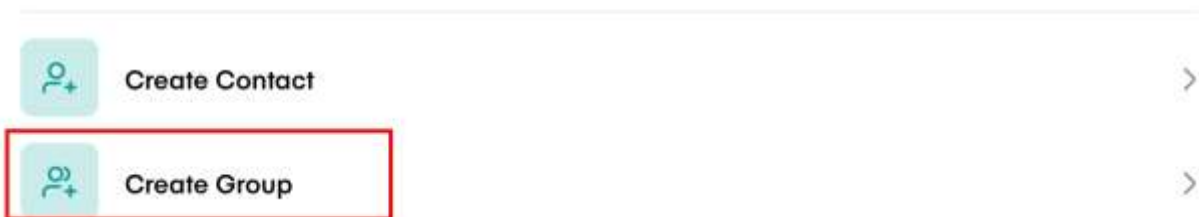
To create a new group:

1. Click the plus sign on the upper right-hand corner or click the “Create Group” button in the middle of the screen.

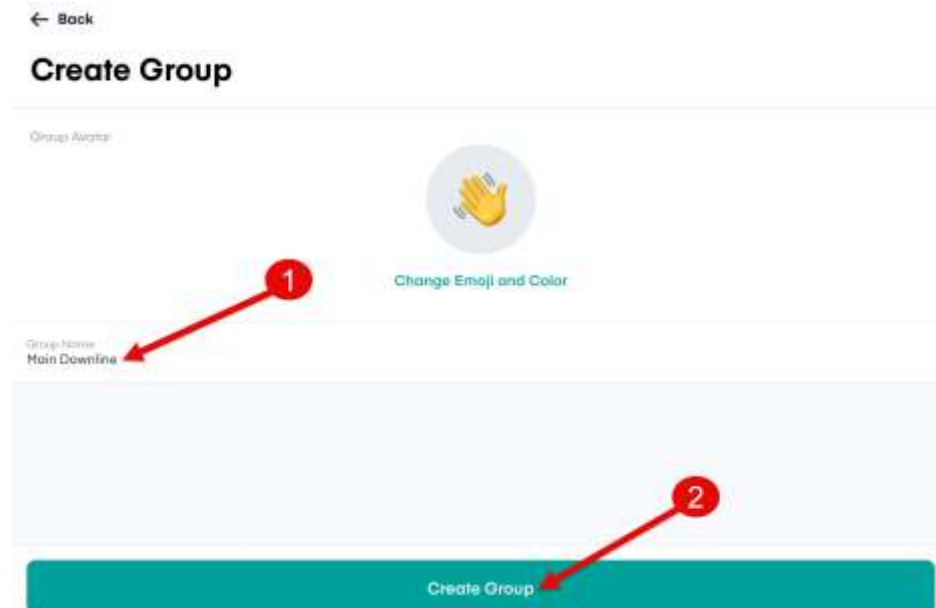


2. Click “Create Group”

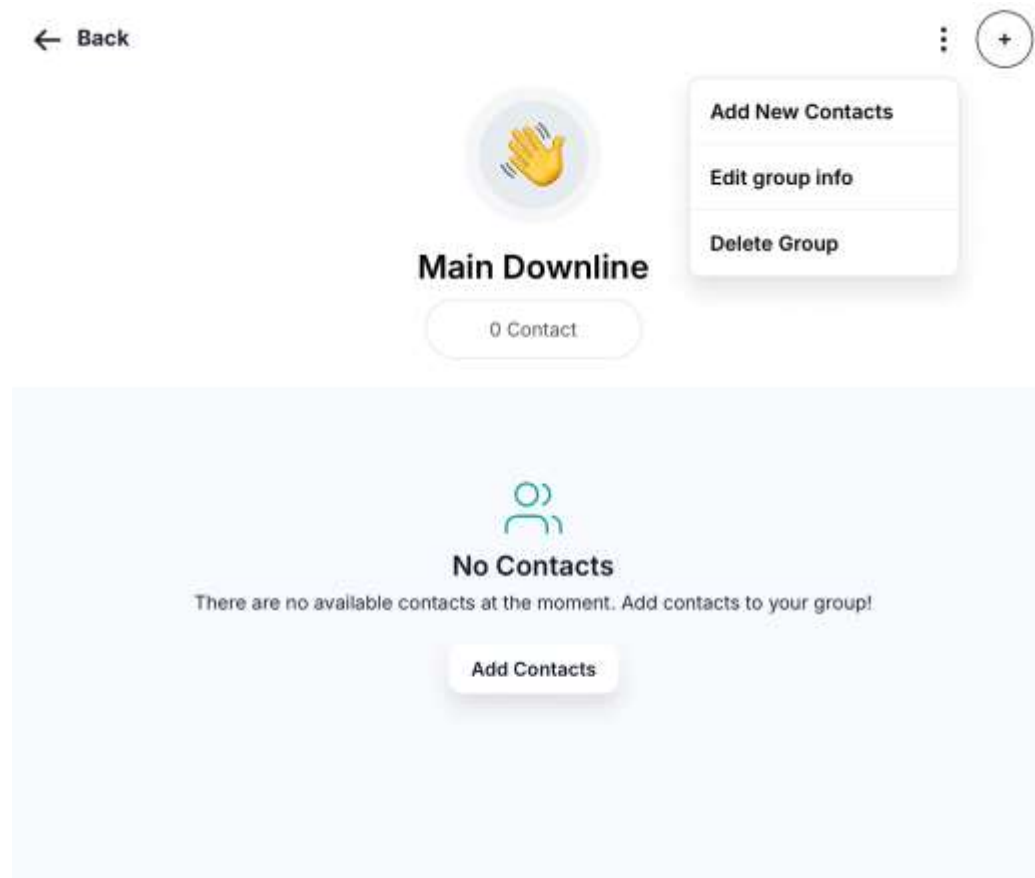
Add New



3. Name the group, choose an image or emoji if you would like. Click “Create Group”

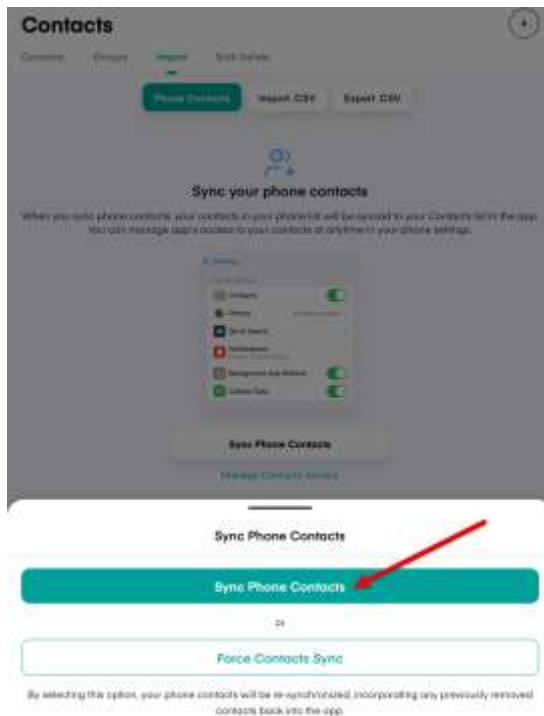
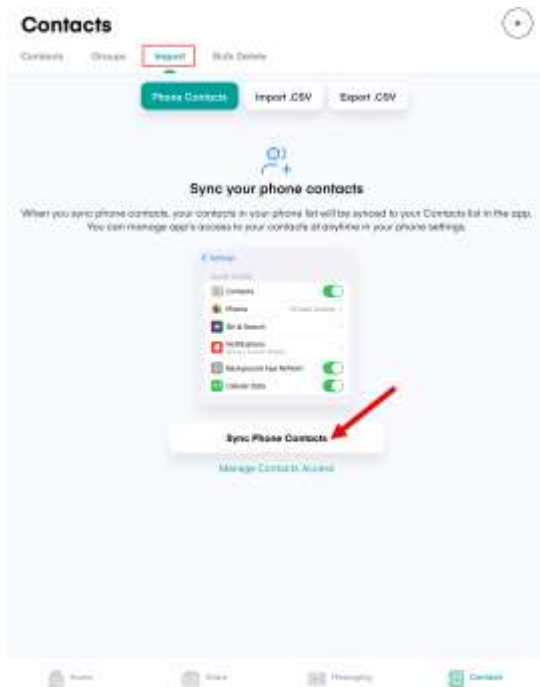


Now that the group is created, click “Add Contacts” button in the middle of the screen or click the three dots on the upper-right-hand corner to edit the group.

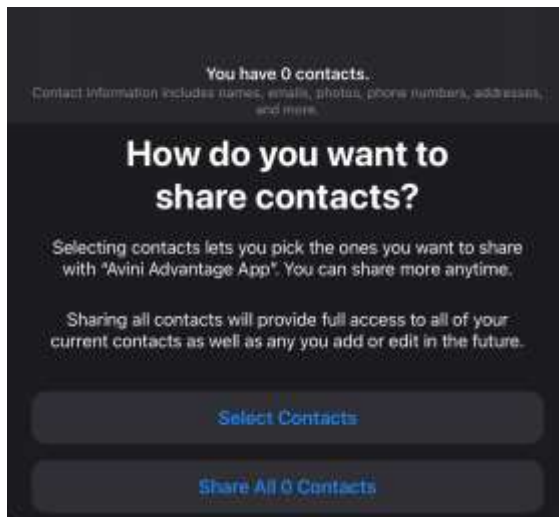


Import Contacts

Did you choose not to add your contacts when you first signed in? No problem! If you click on “Contacts”, then “Import”, and then “Sync Phone Contacts”, you will be asked to sync your contacts again. Note: if you click “Manage Contacts Access,” it will bring you to your phone's settings.



You will see this pop-up again.

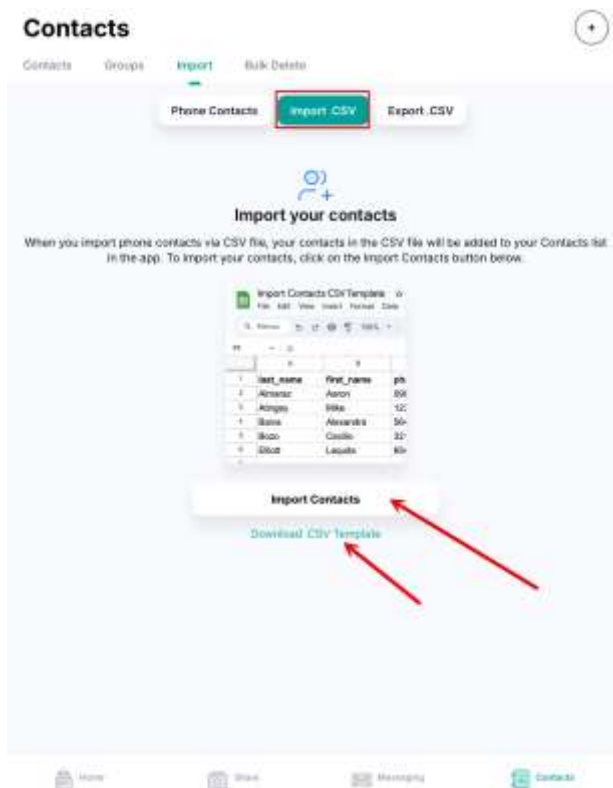


Importing Contacts from a Spreadsheet Document

You can also add contacts from an Excel or .csv file.

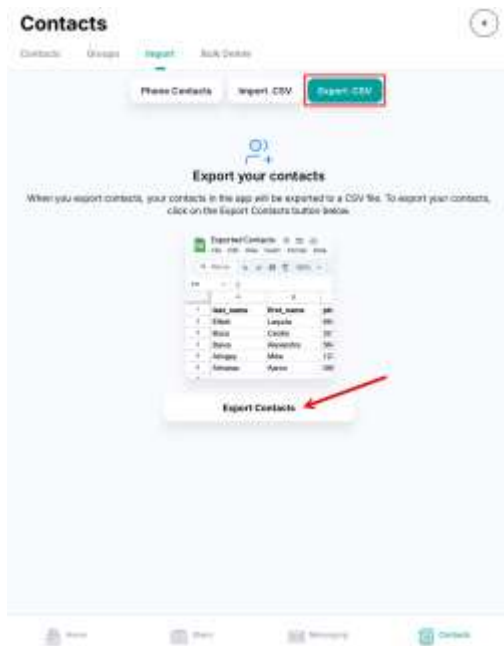
Click "Import .CSV", then click "Import Contacts" if you already have a spreadsheet ready.

If you would like to use this method, click "Download .CSV Template" if you want to add a contacts spreadsheet first.

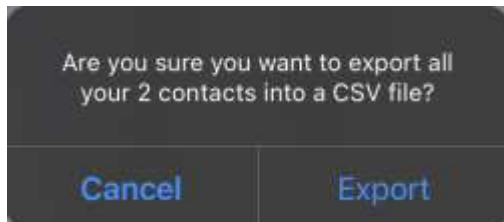


Exporting Contacts

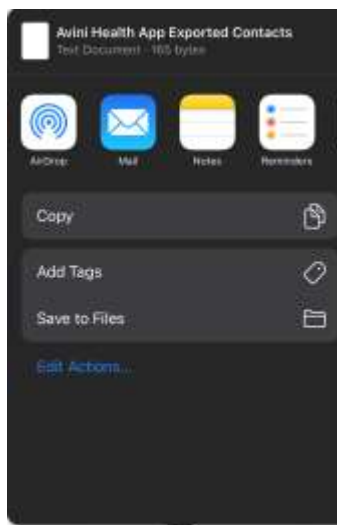
To export your contacts from the app to a spreadsheet. Click the “Export .CSV” tab.



Click “Export”

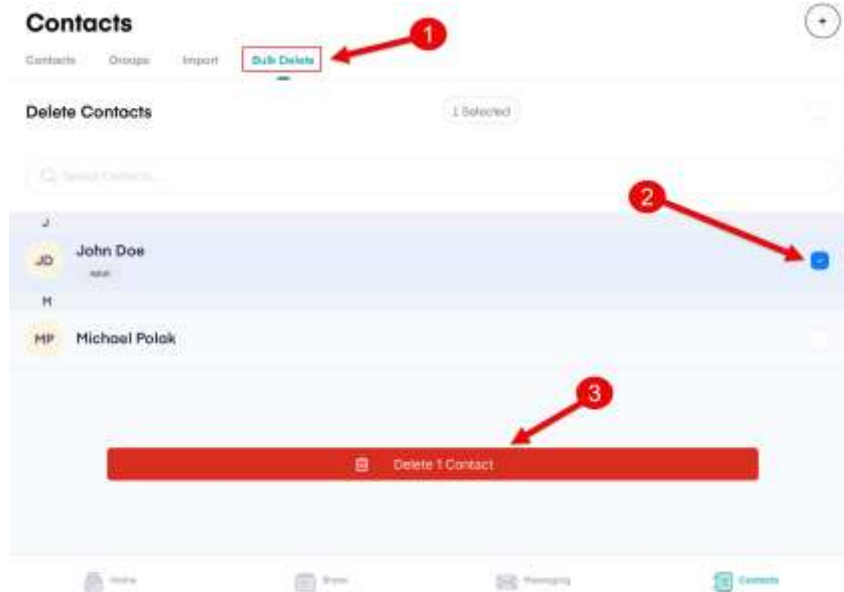


It will bring you to your device's storage, where you can choose the destination where it is saved.



Deleting Contacts

Click “Bulk Delete”, select any number of contacts that you would like to delete, then press “Delete Contact”.



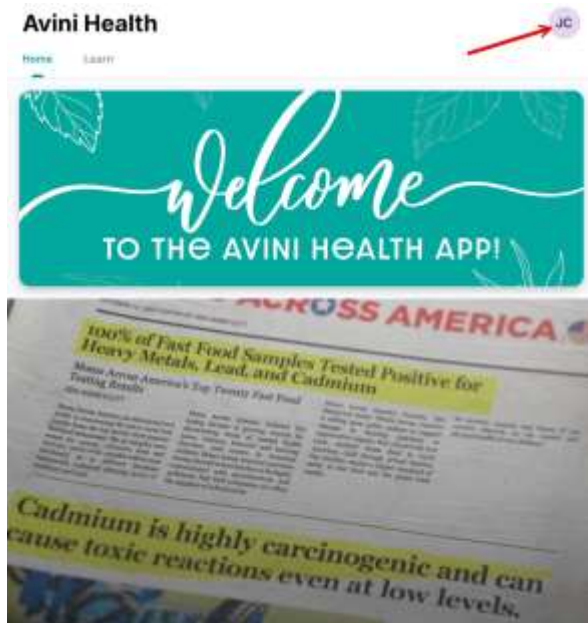
On the next page, we will be going over how to set up your Avini Profile.

Setting up your Avini Profile.

1. To set up your Avini Profile, please click the “Home button” on the bottom left-hand corner of the app.



2. Click on the bubble with your initials or the photo that was added.



3. Click “Profile”



4. Enter in your information and add a photo if you would like and click “save”

← Back

Profile

Profile Photo



Upload your profile photo

Profile Information

First Name
John

Last Name

Primary Email Address

Mobile Number

About You

Bio

Social Media

Save

← Back

Profile

Bio

Social Media

 LinkedIn

 Facebook

 X

 Instagram

 YouTube

 Pinterest

 TikTok

 WhatsApp

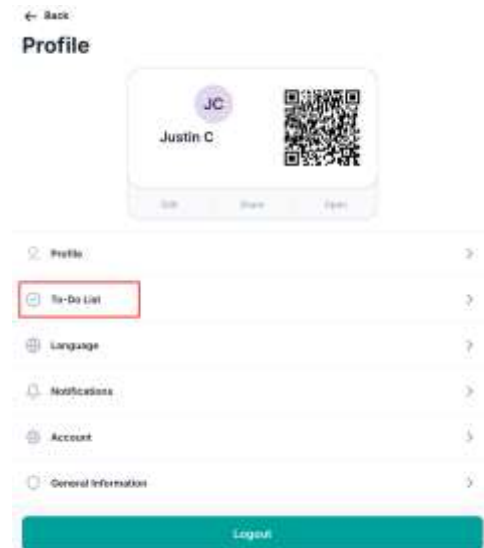
 WeChat

 Delete Account

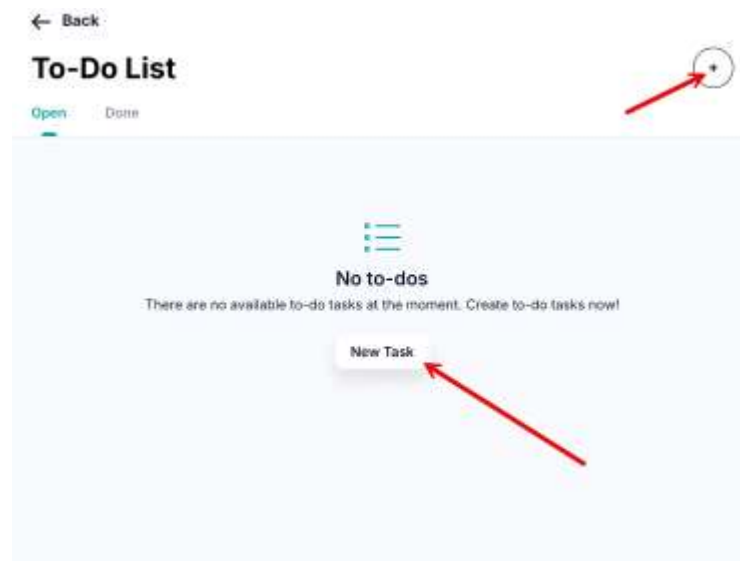
Save

Adding Tasks to your account

Now that your account is set up, let's learn how to add tasks. Go back to the profile menu and click "To-Do List"



Simply click the "New Task" button or Click the plus sign on the upper right-hand corner.

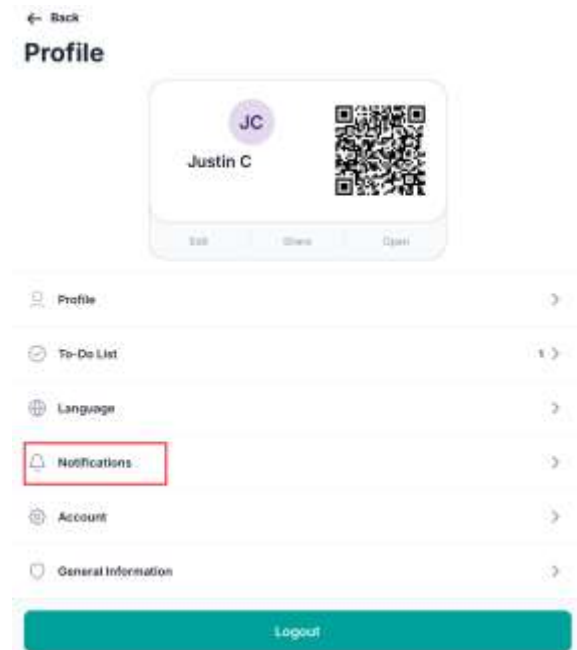


Type in the name of the task where it says, "Task Title", click "Add Due Date" for when the task is due, and assign a contact if it involves a prospect or distributor. Click "Confirm" when done.

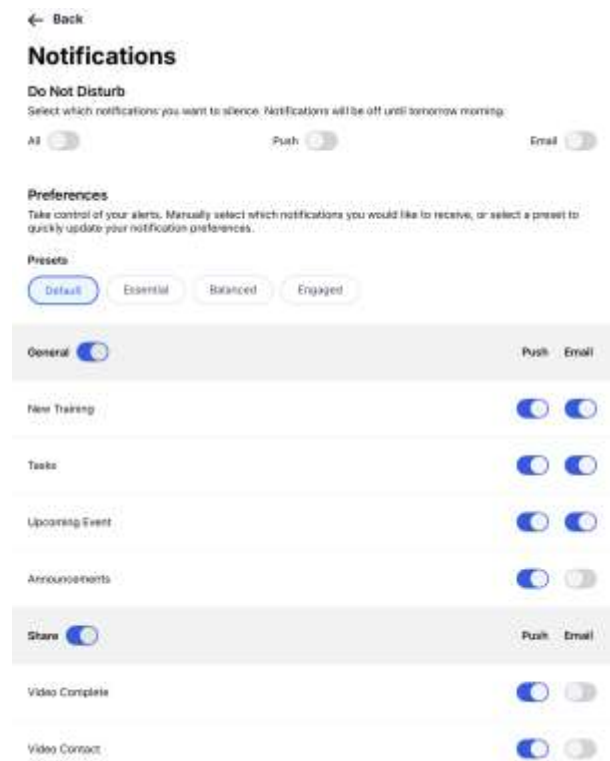
The task was successfully added.

Changing your notifications settings

Go back to the profile menu, click “To-Do List,” and click “Notifications”

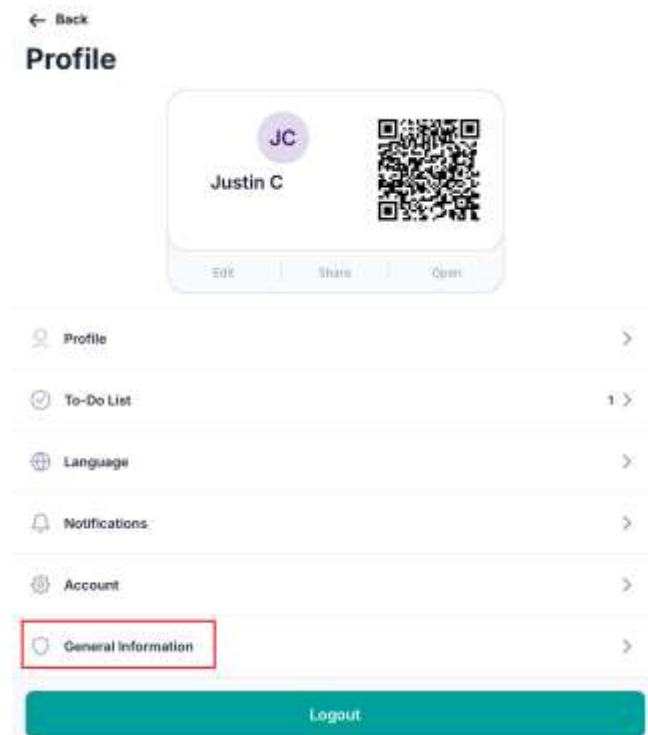


Change the notifications to your preference.

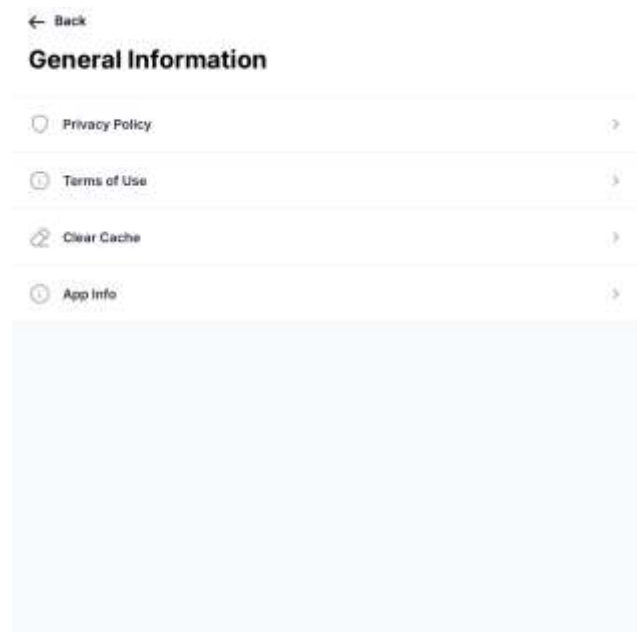


General App Information

Go back to the profile menu, click “To-Do List,” and click “General Information”

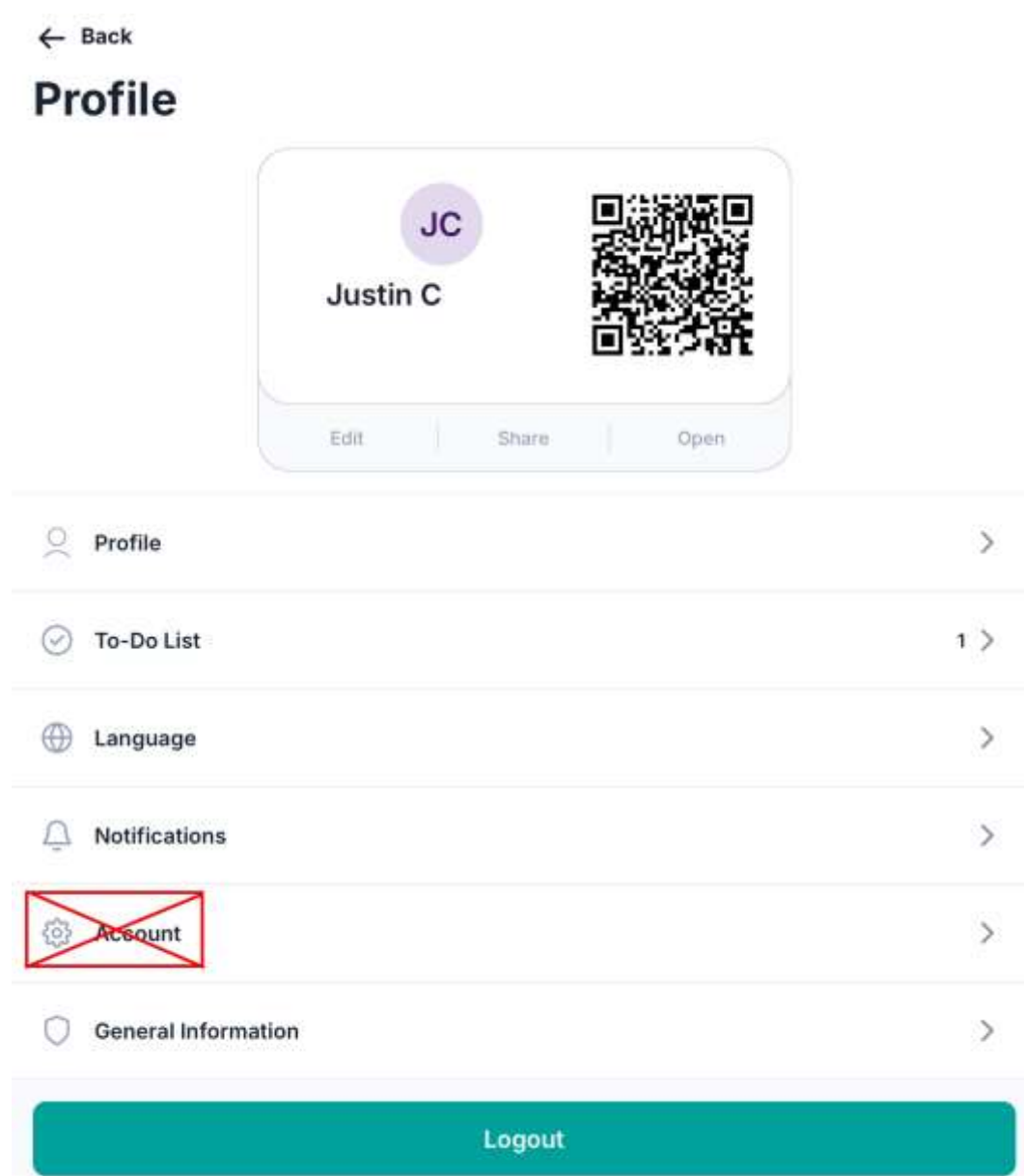


Learn about our Privacy Policy, Terms of Use, and How to Clear your cache (this helps the tech team with troubleshooting the app; please notify a team member if you tried it). Also, find information about the app.



App Account

Please do not click this section. It asks you to add your address and card information. The app is not intended for purchasing, and you will receive an error message each time you attempt to add that information.



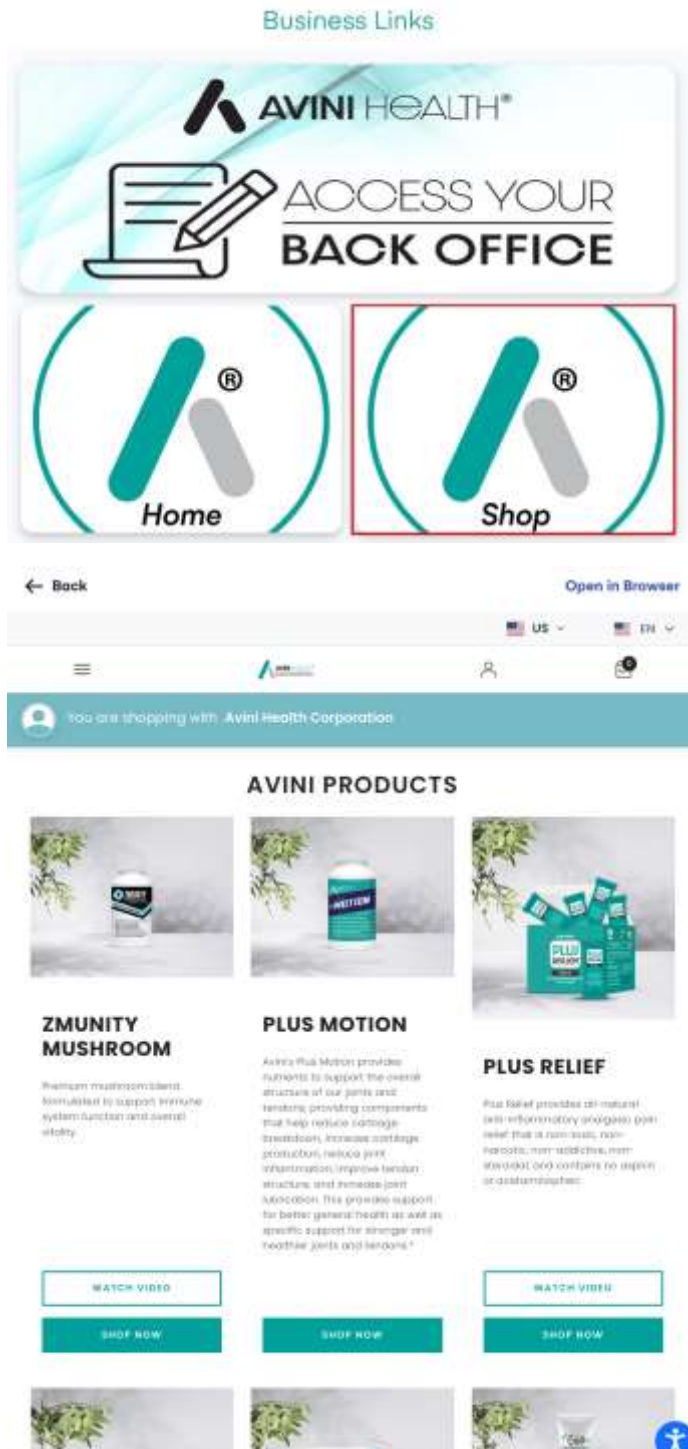
Accessing the Avini Backoffice from the app

These views are from the Avinihealth.com mobile version website and will not have the same functionality as the desktop version.

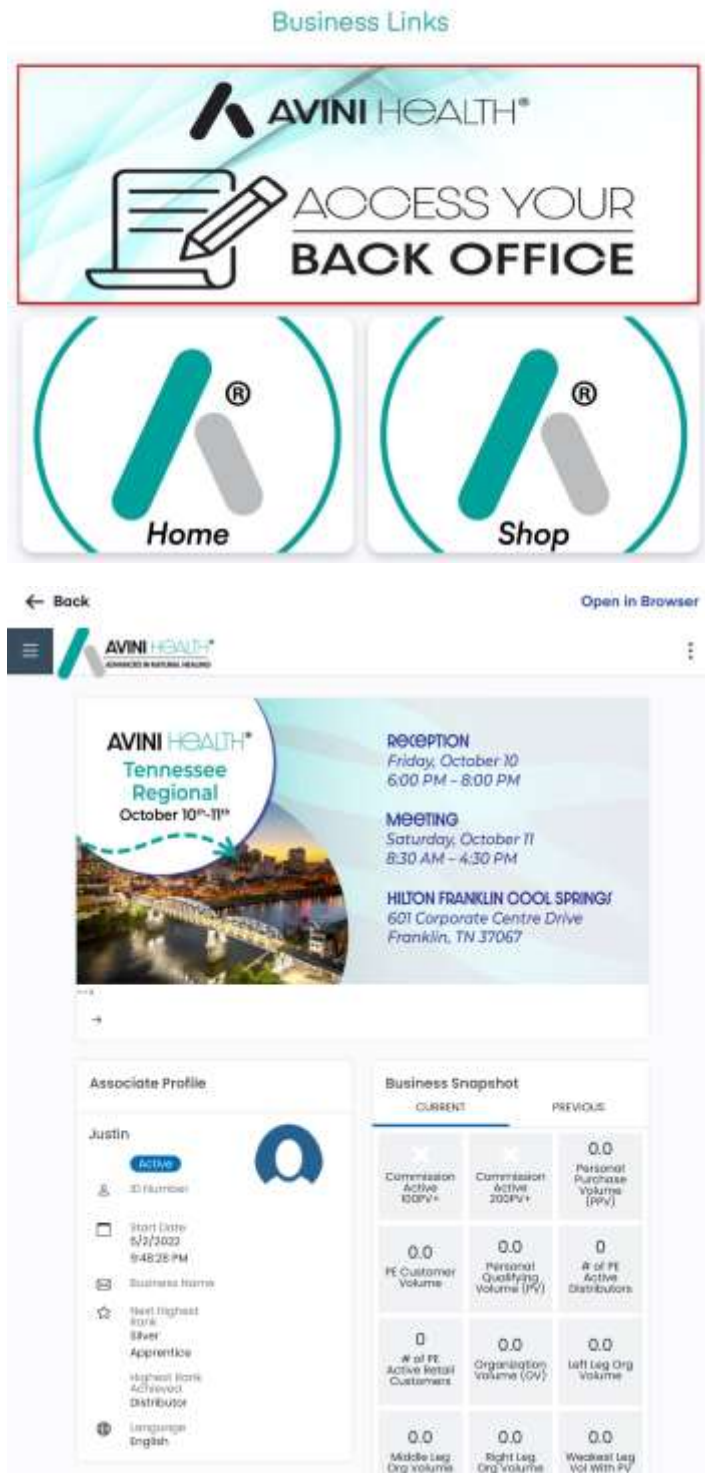
Clicking the “Home” button on the App’s Home Screen will get you to the front page of the mobile website.



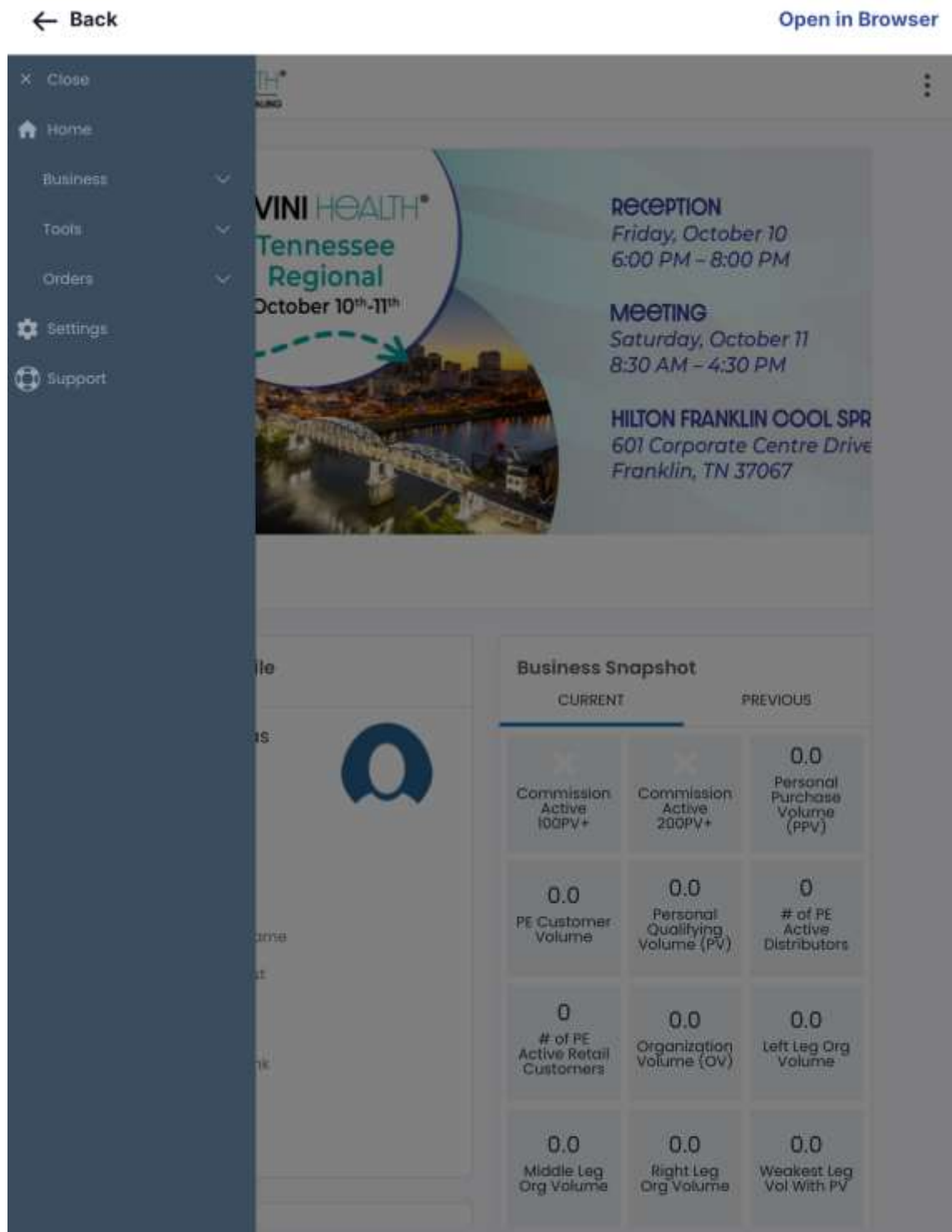
Clicking the “Shop” button on the App’s Home Screen will get you to the shop page of the mobile website.

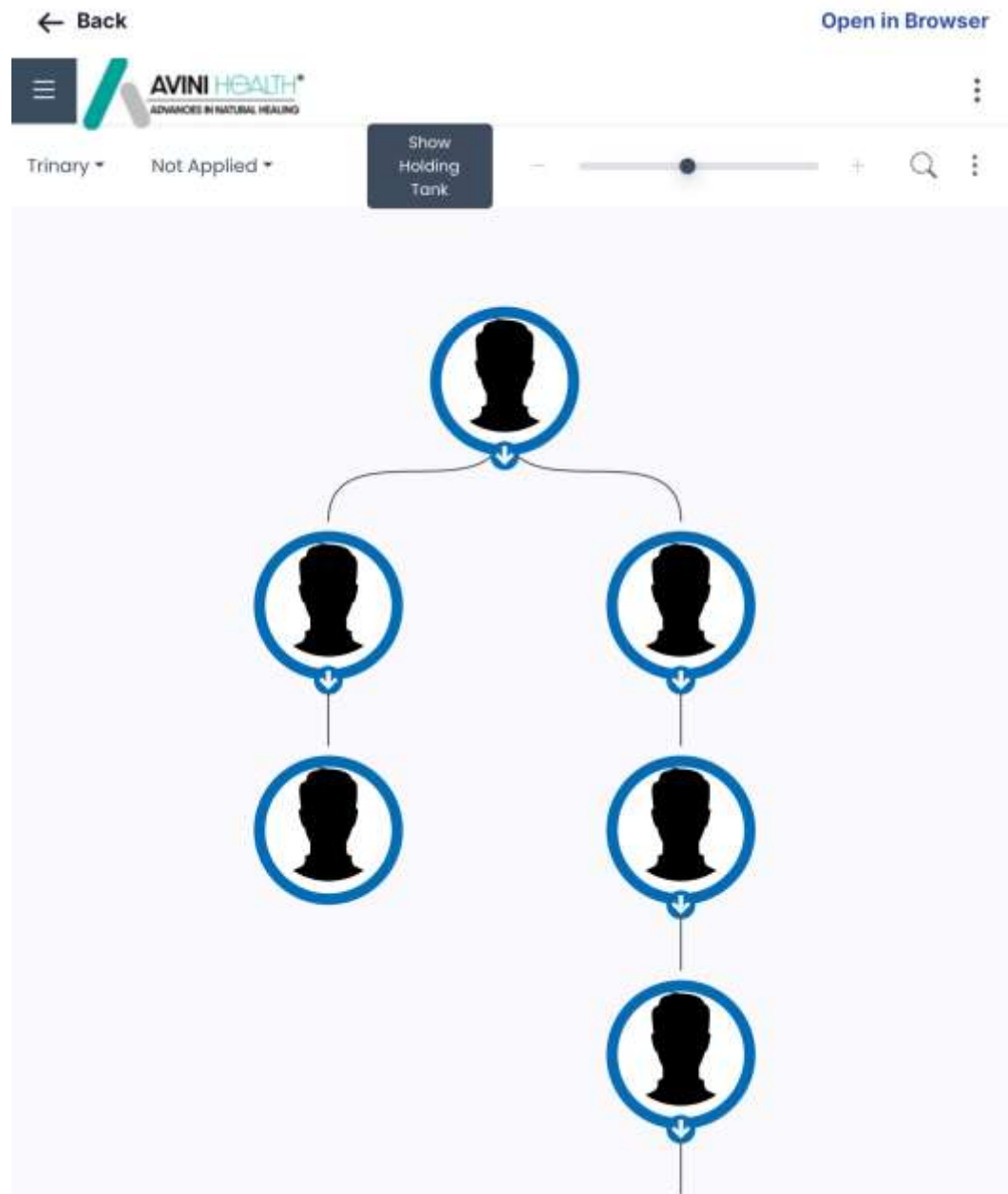


Clicking the “Back Office” button on the App’s Home Screen will get you to your Avini Back Office Mobile view. Note: The image may or may not be there.



If you click on the hamburger menu on the top-left-hand corner, you will see your back office menu options.





If you want to make changes to the tree, it is strongly recommended that you do so on a desktop version of the avinihealth website.

View reports. Click “Business”, then click “Report Center”

[← Back](#)[Open in Browser](#)



Quick Reports

Personally Enrolled Distributors

Personally Enrolled Distributors PPV Current Month

Personally Enrolled Customers

PE Customers with Last Order Date

Next Rank Score Left Leg

Next Rank Score Middle Leg

Next Rank Score Right Leg

Downline Distributors not on AutoOrder

Downline Distributors on AutoOrder

My PE Customers on AutoOrder

Rank Report

Downline's Orders

Downline AutoOrder Future & Historical

New Downline Distributors

Order History

Pay History

Volume History

Downline Activity

Downline Enrollment Viewer

Personally Enrolled Distributors

Select all

Deselect all

Send Message

Copy

Print

Excel

CSV

Search:

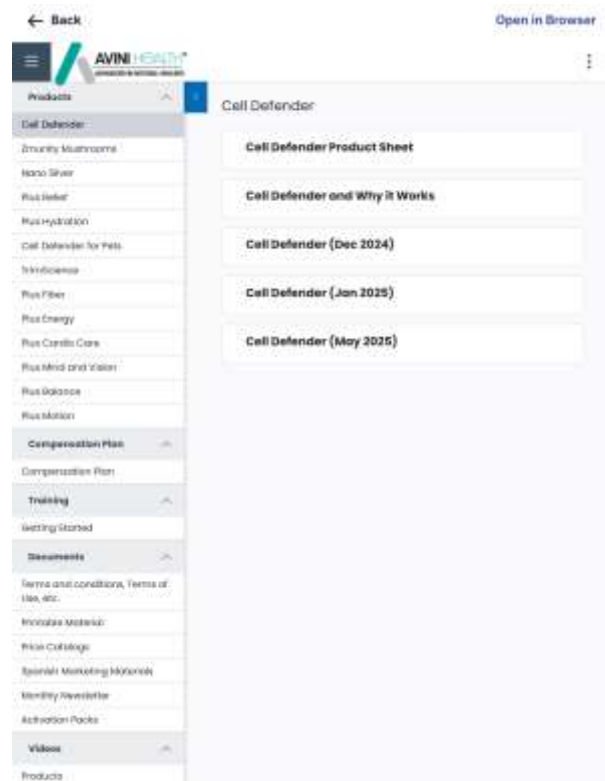
ID	First Name	Last Name	Signup Date	Email	Phone
No data available in table					

Showing 0 to 0 of 0 entries 0 rows selected

Previous

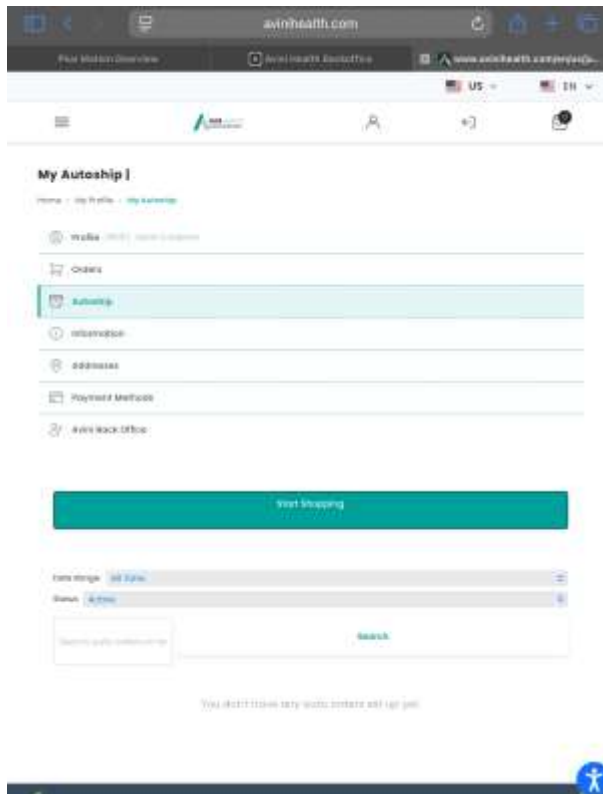
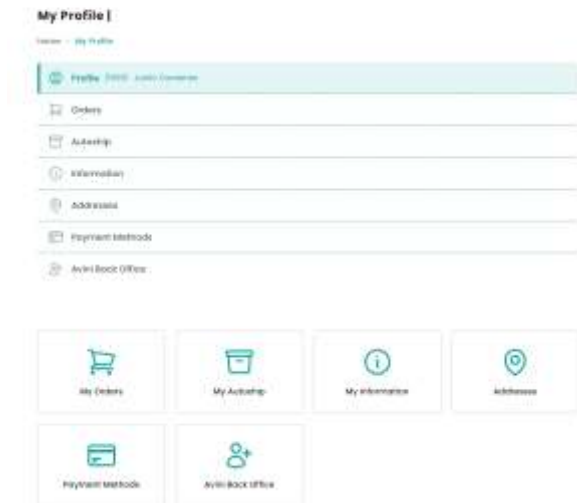
Next

Click “Tools”, then click "Documents and Media” to access product information on your back office.



Click on the hamburger menu, select “Orders”, then “Store” to view your active auto shipments.

Auto shipments cannot be changed from the mobile browser or Avini app. Please use a computer to access the desktop version of your Avini back office from avinihealth.com to change your auto ship or contact an Avini team member at support@avini.com for assistance with changing it.



Avini Advantage App Q&A

Q: Why am I not seeing Wholesale pricing on the Avini App?

A: That is because you are not signed into your Avini account. Once logged in, you will see accurate pricing.

Q: Why am I not seeing my prospects' activity?

A: Apple and Android have had to comply with anti-spam and messaging laws that prevent links from tracking users without opting in. Saving your number on their phone is considered opting in.

Q: Why am I not getting my 6-digit code to my email?

A: Please ensure that you are using your email that is tied to your Avini Back Office.

If you used that email and it still didn't work, please email us at support@avini.com, and we will be in touch to assist you.

Q: How do I change my auto shipping?

A: Please log in to your Avini back office to change your auto shipping or contact support@avini.com for assistance with changing it.

Q: Can I manage multiple accounts with the Avini app?

A: You should only be using your Avini account with the app. It was not designed to hold multiple accounts.

Q: I noticed something wrong with the app. Where do I report it?

A: Please contact support@avini.com to report any issues you see with the Avini app.

Q: Does Avini see or own the contacts on the app?

A: No. You own and control the contacts that you add to the app. We do not share or gather their information. Your upline or downline will not be able to see them.

Q: Am I able to purchase items on the app?

A: It is recommended to purchase items through the Avini desktop website.

Q: How does the app leaderboard work?

A: The leaderboard tracks the number of times a shareable item has been shared.

1. The first time you click on the Share Link button for a shareable.
2. The first time you create a smart link for a specific contact.

Q: Why are some images not showing up on the app?

A: We are aware of this issue with the back “office button” not showing under business links and are working on it. If other app images are missing it could be because of settings on your phone are not allowing it.